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DIARY NOTES

25X1A

DD/S [REDACTED]

11 May 1961

25X1A9a

JRL

25X1A6a

1. I spoke to [REDACTED] about the design of classrooms in the new construction [REDACTED] and the furniture for the classrooms. I told him I thought that inasmuch as this was a new facility our classroom space in particular should be up-to-the-minute.

25X1A9a

2. I attended a luncheon which Mr. Bissell hosted for Major General David W. Gray and Brigadier General William H. Craig of the Joint Chiefs of Staff. Dave Gray is leaving the Joint Chiefs of Staff and Bill Craig is his successor. They are personal friends of mine of long standing and appear to be very well disposed toward the Agency.

25X1A6a

[REDACTED]

[REDACTED] H

5. I conducted a rather sizable meeting to discuss the disposition of the Management Staff. As a result of this meeting, and particularly on the advice of Emmett Echols and Larry Houston, I think that it is wise to implement our surplus personnel procedures prior to the transfer of any ~~other~~ individuals to other units with the exception of the Suggestion Awards Staff. As a result of this meeting also I am not at all certain as to what disposition we should make of the Records Management Staff, but I intend to have it report directly to the DD/S until I have had a chance to study it further and ~~plan in my own mind~~ ^{decide} what the course of action will be. I want to start by having a briefing with the Forms Management Branch which I will set up within the next few days.

25X1A6a

25X1A9a

6. I telephoned Matt Baird at [REDACTED] who requested that we send someone down to replace [REDACTED]. Apparently, Jack is so methodical and makes such a production of every assignment that as a temporary assignee he is more trouble than he's worth.

DD/S:LKW:mam

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